VACANCY ANNOUNCEMENT NUMBER: 20-016 ANG


POSITION TITLE: Cyberspace Support      AFSC REQUIREMENTS: 3D190

MINIMUM SKILL LEVEL REQUIRED: 7 Level

GRADES AUTHORIZED TO APPLY: E-7 – E-9

UNIT/LOCATION: Combat Readiness Training Center, Volk Field ANGB

AREA OF CONSIDERATION: Open to all eligible to enter WI ANG AGR Program

MINIMUM QUALIFICATION REQUIREMENTS

1. Member must be medically qualified IAW AFI 48-123, Medical Examination and Standards. Applicants cannot be subject to any flagging action for medical purposes. ANG members entering on full-time duty must have a current physical examination (within 36 months) prior to entry date. Individuals transferring from title 10 USC (active duty or statutory tour) are not required to have a new physical unless the previous physical is over five years old at the time of entry onto AGR status. Personnel ages 40 and above must have a Risk Index calculated IAW AFI 48-123. Individuals with a Risk Index exceeding 10,000 must have a stress EKG accomplished. Selected individual must have an HIV test completed within 6 months of AGR start date.

2. Members must meet physical fitness standards IAW AFI 36-2905, Air Force Fitness Program.

3. Applicants with family members currently on-board are cautioned to review ANGI 36-101 for assignment restrictions.

4. Personnel must have sufficient retainability to permit completion of tour of duty. Cannot be eligible for or receiving an immediate Federal (Military or Civilian) retirement annuity.

5. Each application will be screened for all mandatory AFSC entry criteria, if degree requirements are required, please enclose copies of transcripts.

6. While there is no minimum time in position required for application, if selected individual has less than 18 months in current position on initial tour or 12 months in position on subsequent tour, final approval is contingent upon TAG waiver.

7. At a minimum, applicants must be able to obtain and/or maintain a favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Inability to maintain a favorable background investigation or required security clearance may result in administrative action, including termination from employment.

CONDITIONS OF EMPLOYMENT

1. Individuals selected will be ordered to/or continued on full-time military duty under the provisions of Title 32 USC 502(f). Subsequent tours are at the discretion of the State Adjutant General. Member must remain in initially assigned position for a minimum of 24 months.

2. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding in accordance with Attachment 2 of ANGI 36-101.

3. Applicants participating in the ANG Incentive Program may be terminated upon entry into full-time National Guard duty. See specific incentive agreement for termination rules.

4. Applicants must not have been separated “for cause” from active duty or a previous AGR tour.

5. Existing ANG Promotion Policies apply.
BRIEF DESCRIPTION OF DUTIES:

As Division Chief, Communication Division this position manages cyberspace system analysis and design, programming, systems operation and maintenance, resource management as well as cyber security for all of Volk Field Air National Guard Base. Directs activities for installing, maintaining, deploying, repairing cyberspace systems and equipment platforms. In addition, manages and directs network operations by performing duties to develop, sustain, and enhance network and electromagnetic capabilities to defend Volk Field Air National Guard Base’s cyber infrastructure. Ensures personnel are trained, equipped, and available to perform the assigned mission. Conducts development and mentoring for subordinate cyberspace support personnel to include DSG, AGR and WI DMA employees.

General duties of this position include: Manages system analysis and design, systems operation, and maintenance, resource management and security management. Directs activities for installing, maintaining, repairing, overhauling, deploying, and modifying cyberspace systems and equipment platforms to include: voice, data, video client devices, and network infrastructure systems, ground radar, radio, satellite, intrusion detection, cyberspace systems, telemetry, microwave, and cryptographic.

Specific functional areas of oversight responsibilities include the BNCC, Telephone, Frequency Management, Ground Radio, Plans & Programs, PWCS, Configuration Management, Giant Voice/Mass Notification, Resource management, Project Management, Cyber surety, etc. The Communication Division at the CRTC is responsible for providing this support to CRTC, tenant unit, and deployed personnel so an ability to effectively interact with and support communications requirements of a wide variety of customers is imperative. Excellent verbal and written communications skills are required. Selectee must be a self-starter with an ability to effectively manage complex operations in very diverse areas.

Plans maintenance activities. Plans and supervises system installation and evaluates facilities layout and performance standards. Designs and develops organizational structures and determines equipment, training, and supplies required for systems implementation and support. Executes operational plans to ensure positive control of assigned forces. Operates operational readiness of communications equipment, network devices, sensors, and related support equipment. Directs activities responsible for system analysis and design, programming, operations and maintenance, security, systems management, technical support and resource management. Implements and interprets policies, directives and procedures.

Inspects and evaluates maintenance activities for compliance with directives. Evaluates rates and prepares reports on activity effectiveness. Recommends and implements corrective action for improved methods and procedures. Evaluates effectiveness of equipment usage, systems performance, customer service, supplies, and system scheduling, processing, and maintenance. Supervises maintenance functions. Resolves problems with installing, maintaining, repairing, and overhauling systems and equipment. Checks systems and equipment for proper siting, installation, and serviceability. Establishes local maintenance procedures and policies. Performs research and development of new systems and equipment. Draft PWS/SOW, manage maintenance, support, and construction contracts and projects; manage and maintain CIPS access, and associated functions; work with CSI-B and CSI-C as necessary to meet the Volk Field Counterland mission, and those of tenant units, and joint training customers.

Establishes training requirements. Establishes training programs to meet local knowledge and certification requirements. Plans, programs, and develops budget inputs to ensure resource availability for operational requirements. Manages plans, implementation, and development functions. Helps functional users define requirements.

May serve as Mission Support Directorate Superintendent providing leadership and management in in organizing, equipping, and training assigned personnel in subordinate divisions to include Civil Engineering, Sustainment Services, Security Forces, Logistics Readiness and Communications. Establishes control procedures to meet mission goals and standards. Recomends or initiates actions to improve organizational operation efficiencies. Resolves issues between subordinate Divisions and Branches as well as other internal Divisions, Center Staff, and outside agencies/customers. See AFI 38-101 for further Center organizational construct.

SPECIALTY QUALIFICATION

Knowledge. Knowledge is mandatory of: principles applying to aircraft systems; flight theory; hydraulic principles; electrical theory; principles, concepts, and application of maintenance directives and data reporting; using technical data; technical order use; Air Force supply and deficiency reporting procedures; and proper handling, use, and disposal of hazardous waste and materials.

Education. For entry into this specialty, the following is recommended for initial accession requirements as annotated in AFI 36-2002. DoD 8570.01-M IAT level II certification is mandatory.

Training. For award of AFSC 3D190, completion of E6ACW3DX9X 00AA Cyberspace 9-level Course is required.

Experience. For award of AFSC 3D190, qualification in and possession of AFSC 3D071/72/73/74 or 3D171/72/73/74/77 is mandatory. Also, experience is mandatory in directing functions such as installing, maintaining, operating, repairing, or modifying the various cyberspace systems, software development, cyber security, or resource management as related to the feeder specialties.

Other. For award and retention of this AFSC; Completion of current Tier 3 (T3) background investigation according to AFMAN 16-1405, Personnel Security Program Management, is mandatory. Must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, Computer Security. Specialty requires routine access to Secret material or similar environment.
HOW TO APPLY

All applicants must submit a complete application packet to J1 to be considered for an AGR position. All Applicants must submit an application that includes the following:

- Cover letter with Job Announcement Number and Position Title for which you are applying, current Military Status (AGR, Technician, Traditional, Active Duty), along with contact information (i.e. Phone numbers and an e-mail address). **Required for all applications.**

- If you are unable to obtain or must substitute required documents, a detailed statement must be provided in the Application Cover letter to justify the absence. **Failure to include justification for missing or replaced documentation in cover letter will result in disqualification of Application. Documents submitted after the closing date will not be accepted.**

- **NGB Form 34-1** (Application for AGR Position) dated 11 November 2013 (must be provided even if already AGR; must be signed and dated). Manually signed copy accepted. Digital signature may fall off when combining PDF files. Double check prior to sending packet.

- **Record Review RIP** (NOT point credit summary or Career Data Brief) complete and current. Other Service Components submit appropriate individual personnel information printout. This is used to verify AFSCs, aptitude scores, position status, time in service, time in grade, etc. This can be pulled from VMPF. If you cannot pull contact your A1.

- **Member Individual Fitness Report.** All airmen will provide a satisfactory fitness test by the last day of the month, not outside 12 calendar months (must meet this requirement by the closing date).

- Current (within 12 months) **AF Form 422**, Physical Profile Serial Report. Other Service Components submit medical documentation that includes PULHES score and if any PULHES are a “3”, a statement indicating that individual is Worldwide Deployable. If you do not know where to obtain a 422 contact your Medic section. A working copy will be accepted to show the process has been started if most current 422 is not within 12 months of the closing date. This is used to verify PULHES and medical readiness.

- **DMA FORM 181-E** (Race and National Origin Identification) dated OCT 2006.*

- All Other Service Component applicants must have their **ASVAB** raw scores converted to Air Force ASVAB scores and include them in a letter from either a Recruiter or MEPS Counselor.

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1. E-mail **SCANNED** application encrypted to AGR POCs SSG Laura Brunner, MSgt Melanie Kasten, and SrA Dalia Bridges: laura.l.brunner.mil@mail.mil_melanie.l.kasten.mil@mail.mil and dalia.z.bridges.mil@mail.mil An email will be sent to confirm receipt of application. **Emails verifying receipt are not automatic.** Feel free to call Comm (608) 242-3720 or (608) 242-3730 to verify receipt of your packet. Scan file in as 1 PDF. Contact your unit to assist if needed.

2. Applications can also be mailed at applicant’s own expense (next day mail suggested) or hand carried to: Joint Force Headquarters Wisconsin, ATTN: **WIJS-J1-AGR (AGR Air Staffing)**, 2400 Wright Street, Madison, WI 53704-2572. Do not submit application packets in three-ring binders, 2 sided, on card stock, or staple pages together. Must be received prior to closing date or it will be disqualified (do not mail out the last day job announcement is open!) Individuals may call 608-242-3720 or 608-242-3730 before job-closing date to ensure the application was received.

3. **J1 will not review the application for completion or accuracy before the closing date.** The applicant is responsible to ensure that application is complete and all required documents are correct and included. If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification. All applications submitted become the property of the Human Resources Office and will not be returned.

4. Questions regarding this announcement may be referred to AGR Staffing, Comm (608) 242-3730 DSN 724-3730 or e-mail Ng.wi.wiarg.mbx.j1-internet-feedback@mail.mil